FOR OFFICE USE ONLY			
	(Record with a date & time stamp OR write in and	initial the date and time the application was received)	
Date & Time Received:			
Property Name:			
Stoney Rid	ge Homes		
Unit Number:		Effective Date:	

TO BE COMPLETED BY APPLICANT

Head of Household Name:		
State Issued ID # (Head of Household):	State:	
Home phone:	Cell phone:	
Email:		
Preferred Number of Bedrooms:		
Treatment of Scaroonis.		







FOR APPLICANT USE ONLY

Please answer all applicable questions. Each household member age 18 years or older and under 18 if head, spouse, or cohead must sign and date the application.

NOTE: Any applicant who purposefully falsifies, misrepresents or withholds any information related to program eligibility, or submits inaccurate and/or incomplete information on this application or during the interview, may be rejected for housing.

HOUSEHOLD COMPOSITION

List the Head of Household and all other persons who will be living in the unit. Give the relationship of each household member to the head of household.

Member #	Household member First name, middle initial, and last name	Relationship	Date of Birth	Sex (Optional)	Marital Status	Student Status this and/or next calendar year	Disabled?	SSN
1		HEAD				Full-Time Part-Time Not a Student	Yes No Decline	
2						Full-Time Part-Time Not a Student	Yes No Decline	
3						Full-Time Part-Time Not a Student	Yes No Decline	
4						Full-Time Part-Time Not a Student	Yes No Decline	
5						Full-Time Part-Time Not a Student	Yes No Decline	
6						Full-Time Part-Time Not a Student	Yes No Decline	
7						Full-Time Part-Time Not a Student	Yes No Decline	
8						Full-Time Part-Time Not a Student	Yes No Decline	
9						Full-Time Part-Time Not a Student	Yes No Decline	







HOUSEHOLD QUESTIONS

The following questions pertain to yourself and everyone who will occupy the unit. Check either **Yes** or **No** in response to each question. An explanation must be provided below if the answer is **Yes**. Use additional sheets, if necessary.

2.	Will any member of the household require a live-in aide?	Yes	No	If Yes , list name(s) below:
3.	Is any member of this household temporarily absent, but under normal conditions would live in the unit?	Yes	No	If Yes , list name(s) below:
4.	Have you or any member of your household ever used different names from the names given on this application?	Yes	No	If Yes , explain:
5.	Have you or any member of your household ever used social security numbers different from those listed on this application?	Yes	No	If Yes , explain:
6.	Do you anticipate any change in your household (someone moving in or out) during the next 12 months?	Yes	No	If Yes , list name(s) below:
7.	Will all minor household members live in this unit with a parent or guardian who has at least 50% custody?	Yes	No	If No , list name(s) below: N/A
8.	Does/Will this household receive rent assistance?	Yes	No	If Yes , please indicate the source (Housing Choice Voucher, Rural Development RA, etc.)
9.	List all states and counties in which all household members hav	e ever liv	ed:	







INCOME INFORMATION

For each household member (including temporarily absent and/or foster family members), list current and anticipated income sources for the twelve-month period beginning on the anticipated move-in date. All information must be verified. Include all full-time, part-time, or seasonal income even if completing this application in the off-season.

Include income for all members of the household

10.	Employment wages/salaries (include tips, bonuses, commissions, and seasonal employment)	Yes	No
11.	Military Pay	Yes	No
12.	Self-Employment (Including digital income sources such as app-based driving services, e-commerce sales, and video-based platforms)	Yes	No
13.	Unemployment Benefits	Yes	No
14.	Workers Compensation	Yes	No
15.	Social Security Benefits (Including Social Security, Social Security Disability Insurance (SSDI), and Retirement, Survivors, and Disability Insurance (RSDI))	Yes	No
16.	Supplemental Security Income (SSI)	Yes	No
17.	Benefits from Temporary Assistance to Needy Families (TANF) or Aid to Families with Dependent Children (AFDC)	Yes	No
18.	Child Support (Answer yes if you have a court order or informal agreement, even if you are receiving less than the full amount awarded)	Yes	No
19.	Alimony/Spousal Support (Answer yes if you have a court order or informal agreement, even if you are receiving less than the full amount awarded)	Yes	No
20.	Regular or periodic payments received from persons not living in the unit	Yes	No
21.	Student Financial Aid (public or private, not including student loans)	Yes	No
22.	Regular payments received from a pension or the Veteran's Administration	Yes	No
23.	Periodic payments from Indian Trusts	Yes	No
24.	Periodic payments received from peer-to-peer payment systems (e.g. Paypal, Venmo, Blockchain, Square, etc.)	Yes	No
25.	Regular payments received from a trust, annuity or other claim	Yes	No
26.	Other (list)	Yes	No

27. Does any adult member of the household have zero income?	Yes	If Yes, please list name(s):	No







INCOME DETAILS

Please provide additional information for each source of income the household answered YES to on the previous page.							
Item Number	Member Name	Gross Annual Income	Income Source Name and Mailing Address	Income Source Phone or Fax Number			
		\$					
		\$					
		\$					
		\$					
		\$					
		\$					
		\$					
		\$					
		\$					
		\$					
		\$					
		\$					
		\$					
		\$					







ASSET INFORMATION

For each household member (including children), list all assets. All information must be verified.

Include assets for all members of the household

IIIC	ude assets for all members of the household		
28.	Checking Accounts	Yes	No
29.	Savings/Holiday Accounts	Yes	No
30.	Direct Express Cards (or any card where benefits or pay is deposited)	Yes	No
31.	Stocks, Bonds, or Annuities	Yes	No
32.	Treasury Bills	Yes	No
33.	Money Market/Mutual Funds	Yes	No
34.	Certificates of Deposit	Yes	No
35.	Lump Sum Receipts (e.g. from inheritances, insurance settlements, lottery winnings, capital gains)	Yes	No
36.	IRA, 401(k), or Keogh Account	Yes	No
37.	Capital Investments	Yes	No
38.	Real Estate	Yes	No
39.	Internet based funding/crowdsourcing accounts (e.g. GoFundMe)	Yes	No
40.	Bitcoin/Cryptocurrency	Yes	No
41.	Universal or Whole Life Insurance policies	Yes	No
42.	Safety Deposit Boxes	Yes	No
43.	Cash on Hand/Cash Savings	Yes	No
44.	Personal items held as an investment	Yes	No
45.	Other (list):	Yes	No

ASSETS DISPOSED OF FOR LESS THAN FAIR MARKET VALUE

46. I/We hereby certify that I/We have have not sold or given away any assets within the last two years where the amount received was \$1,000 or more below the total fair market value

If applicable: Identify assets sold or disposed of for fair market value

Household Member	Asset Type	Market Value	Date Sold/Disposed	Amount Received
		\$		\$
		\$		\$
		\$		\$
		\$		\$







ASSET DETAILS

Item	Mambar Nama	Financial Institution	Maylot Value	This asset	Interest	Annual	
Number	Member Name	Financial Institution	Market Value	*indicate only if owned with someone outside of the household	Rate	Income	
			\$	Is jointly owned*	%	\$	
				Earns income (ie. interest, dividends, etc.)			
			\$	Is jointly owned*	%	\$	
				Earns income (ie. interest, dividends, etc.)			
			\$	Is jointly owned*	%	\$	
				Earns income (ie. interest, dividends, etc.)			
			\$	Is jointly owned*	%	\$	
				Earns income (ie. interest, dividends, etc.)			
			\$	Is jointly owned*	%	\$	
				Earns income (ie. interest, dividends, etc.)			
			\$	Is jointly owned*	%	\$	
				Earns income (ie. interest, dividends, etc.)			
			\$	Is jointly owned*	%	\$	
				Earns income (ie. interest, dividends, etc.)			
			\$	Is jointly owned*	%	\$	
				Earns income (ie. interest, dividends, etc.)			
			\$	Is jointly owned*	%	\$	
				Earns income (ie. interest, dividends, etc.)			
			\$	Is jointly owned*	%	\$	
				Earns income (ie. interest, dividends, etc.)			
			\$	Is jointly owned*	%	\$	
				Earns income (ie. interest, dividends, etc.)			
			\$	Is jointly owned*	%	\$	
				Earns income (ie. interest, dividends, etc.)			
			\$	Is jointly owned*	%	\$	
				Earns income (ie. interest, dividends, etc.)			
			\$	Is jointly owned*	%	\$	
				Earns income (ie. interest, dividends, etc.)			
			\$	Is jointly owned*	%	\$	
				Earns income (ie. interest, dividends, etc.)			
			\$	Is jointly owned*	%	\$	
				Earns income (ie. interest, dividends, etc.)			
			\$	Is jointly owned*	%	\$	
				Earns income (ie. interest, dividends, etc.)			







Move-in Application 8 of				
SPE	ECIAL UNIT REQUIREMENT(S) QUESTIONNAIRE			
47.	Applicant name			
48.	Applicant signature Date			
	he following section is optional and is used to help determine eligibility for special accessible housing features. All answer vill be verified.	rs		
49.	Would you like to provide information to help determine your eligibility for special accessible housing features? Yes No (If No, skip to the next page)			
To	o qualify for an accessible unit, a household member must have a physical impairment that:			
	is expected to be of long-continued and indefinite duration			
	 substantially impedes the person's ability to live independently 			
	• is such that the person's ability to live independently could be improved by more suitable housing conditions			
50.	Do you or a household member have a mobility impairment which meets the definitions stated above? Yes	No		
51.	If yes, list name(s) of family members:			
52.	Do you or a household member have a condition which requires (check those that apply):			
	a separate bedroom			
	a unit for a visually-impaired person			
	a unit for a hearing-impaired person			
	a barrier-free apartment			
	a one-level unit			
	a bathroom on the first floor			
	other physical modifications, please explain:			
F2				
53.	Please explain exactly what you need to accommodate your situation:			
54.	Who should we contact to verify your need for the above housing features?			
Nan	me			
Add	dress			

Zip



City





Phone

State

SIGNATURES

I/We understand the information in this application will be used to determine eligibility for housing assistance programs and that this information will be verified. I/We understand that any false information may make me/us ineligible for a unit. I/We hereby affirm that the foregoing information is true and complete to the best of my/our knowledge, and authorized the owner to make inquiries to verify the statement herein. I/We understand that if any of this information is false, misleading or incomplete, management may decline our application or, if move-in has occurred, terminate my/our lease agreement. I/We understand that any action(s) by myself/ourselves or my/our household members, whether verbal or nonverbal, that harass, intimidate, threaten or are perceived by management to harass, intimidate or threaten the health or safety of the management staff or interfere with the management of the property is grounds for management to decline my/our application for housing. I/We understand that if I/we or any member or my/our household suggest or offer bribes of money, material goods, etc., to the management staff responsible for determining either my/our placement on the waiting list or processing of my/our housing application is grounds for management to decline my/our application for housing. I/We authorize management to make any and all inquiries to verify this information, directly or through information exchanged now or later with rental and credit screening services, and to contact previous and current landlords or other sources for credit and verification information which may be released to appropriate federal, state or local agencies. If my/our application is approved, and move-in occurs, I/we certify that only the occupants listed on this application will occupy the unit, and that this will be my/our only residence. I/We agree to notify management in writing regarding any changes in household address, telephone numbers, income and household composition. My/Our signature(s), as indicated below, acknowledge that I/we have read and completed each section of this rental application, as applicable.

All household members age 18 or older (and under age 18 if Head, Spouse, or Co-Head) must sign and date below:

Under penalty of perjury, I/we certify that the information presented in this application is true and accurate to the best of my/ our knowledge. The undersigned further understand(s) that providing false representations herein constitutes an act of fraud. False, misleading, or incomplete information may result in the termination of a lease agreement.

1.	Applicant Signature	Date
2.	Applicant Signature	Date
3.	Applicant Signature	Date
4.	Applicant Signature	Date
5.	Applicant Signature	Date
6.	Applicant Signature	Date
7.	Applicant Signature	Date
8.	Applicant Signature	Date
9.	Applicant Signature	Date







Housing History Disclosure

Property name Stoney Ridge Homes Unit number

Signature

Head of household Member name

	ase provide t ve-in.	the last	months of	hou	using history.	Ea	ch adult household	member must complete this form at
				•	om the requ In explanatio			
Expla	anation:							
4	C1 1 A 1							
1.	Street Add	ress:			Ctata			7:n Codo.
City:					State:			Zip Code:
	on for leavir						Find Date (Manth ((a quali
	Date (Mont		0				End Date (Month/)	
	ck One)	Rent	Own	0	ther		Landland Dhana.	Rent per month:
	llord Name:				-+2 V-		Landlord Phone:	This is an an and a dame.
is th	is a governm	ent subsidize	ed develop	mer	nt? Ye	S	No	This is my current address
2.	Street Add	ress:						
City:					State:			Zip Code:
Reas	on for leavir	ng:						
Start Date (Month/Year): End Date (Month/Year):					/ear):			
(Che	ck One)	Rent	Own	0	ther			Rent per month:
Land	llord Name:						Landlord Phone:	
Is th	is a governm	ent subsidize	ed develop	mer	nt? Ye	S	No	This is my current address
3.	Street Add	ress:			T -			I
City:					State:			Zip Code:
	on for leavin							
	Date (Mont	<u> </u>					End Date (Month/Year):	
<u> </u>	ck One)	Rent	Own	0	ther			Rent per month:
	llord Name:						Landlord Phone:	
Is this a government subsidized development? Yes				nt? Ye	No	This is my current address		
ou	Under penalty of perjury, I/we certify that the information presented in this certification is true and accurate to the best of my/our knowledge. The undersigned further understand(s) that providing false representations herein constitutes an act of fraud. False, misleading or incomplete information may result in the termination of a lease agreement.							

Printed name





Date

Emergency Contact Form

Property name Stoney Ridge Homes **Unit number**

Head of household Member name

APPLICANT/RESIDENT CONTACT INFORMATION:					
Applicant/Resident Name:					
Mailing Address:					
Telephone No:	Cell Phone No:				
EMERGENCY CONTACT INFORMATION (Optional):					
Instructions: You have the right by law to include as part of your application for housing, the name, address, telephone number, and other relevant information of a family member, friend, or social, health, advocacy, or other organization. This contact information is for the purpose of identifying a person or organization that may be able to help in resolving any issues that may arise during your tenancy or to assist in providing any special care or services you may require. You may update, remove, or change the information you provide on this form at any time. You are not required to provide this contact information, but if you choose to do so, please include the relevant information on this form.					
Name of Emergency Contact Person or Organization:					
Address:					
Telephone No:	Cell Phone No:				
Email Address (if applicable):					
Relationship to Applicant:					
Reason for Contact (Check all that apply)					
☐ Emergency	☐ Assist with recertification process				
☐ Unable to contact you	☐ Change in lease terms				
☐ Termination of rental assistance (if applicable)	☐ Change in house rules				
Eviction from unit	☐ Other:				
☐ Late payment of rent					
If you are approved for housing, this information will be kept as part of your tenant file. If issues arise during your tenancy or if you require any services or special care, we may contact the person or organization you listed to assist in resolving the issues or in providing any services or special care to you.					
Confidentiality Statement: The information provided on this for permitted by the applicant or applicable law.	m is confidential and will not be disclosed to anyone except as				







Applicant / Tenant Sworn Income

and Asset Statement

NOTE: All household members 18 years of a be completed in their entirety.	ge or older are req	uired to comple	te a separate i	income and	d asset sta	tement. All applicable questions must		
Name: Document <u>YES</u> answers with third party verification.			S.S.	S.S.# (Last four digits): Date:				
		INCC	ME					
Income Sources	I have or receiv (Check YI		g: Month	ly <mark>Amou</mark> r	nt	Notes		
Job 1	YES	NO 🗆			7100			
Job 2	YES 🗆	NO 🗆						
Self Employment	YES	NO 🗆	1 1		2000			
Includes digital income sources such as a App Based Driving Services (e.g. Ub Video-based platforms (e.g. Youtube	er, Lyft, Doordash); Sa	les with E-comm	erce (e.g. Shopi	fy, Ebay, Ets	у);			
Social Security	YES 🗆	NO 🗆						
Supplemental Security Income (SSI)	YES	NO 🗆						
Pension / Veteran's Administration	YES 🗆	NO 🗆						
TANF/ AFDC	YES	NO 🗆	**		15110			
Unemployment Benefits	YES 🗆	NO 🗆			100			
Workers' Compensation	YES 🗆	NO 🗆			15100			
Educational Financial Assistance	YES 🗆	NO 🗆						
Other:	YES	NO 🗆	-					
Do you receive regular or periodic payments from:			Ar	nount		Frequency		
Persons not Living in the Unit? Holder/Provider:	YES 🗆	NO 🗆	50			-		
Trust, Annuity or Other Claims? Holder/Provider:	YES	NO 🗆						
Peer-to-Peer Payment Systems? (e.g. Paypal, Venmo, Blockchain, Square, etc.) Holder/Provider:	YES 🗆	NO 🗆						
Do you currently receive Assistance with you fyes; Agency Name?	our housing payme		YES 🗆	NO 🗆				
Do you HAVE a court-order (or agreement) (This means there is an order for you to receiv support to someone else)			YES 🗆	NO 🗆		Ordered Amount:		
Are you currently receiving child support	or alimony?		YES 🗆	NO 🗆		Amount Received:		
Have reasonable efforts to collect the am courts or agencies responsible for enforc List State and County	cing payments, bee	n made?	YES 🗆	NO 🗆	N/A □			
Are you a student (either full or part-time) on higher learning?	enrolled in an instit	ution of	YES	NO 🗆				





Applicant / Tenant Sworn Income

and Asset Statement

		AS	SET SOURCES			
	100000		6 Month			
YES	NO 🗆	Do you have a Checking Account?	Avg. Balance	\$	Interest Rate	
YES 🗆	NO 🗆	Do you have a Savings/Holiday Account?	Balance	\$	Interest Rate	-
YES	NO □	Do you have a Certificates of Deposit (CD)?	Cash Value	\$	Interest Rate	
YES 🗆	NO 🗆	Do you have a Direct Express * Card? (or any card where benefits or pay are deposited)	Balance	\$		
YES 🗆	NO \square	Do you have Cash on Hand?	Amount	\$	-	
YES 🗆	NO 🗆	Do you have Cryptocurrency? (e.g. Bitcoin)	Cash Value	\$	Annual Earnings	\$
YES 🗆	NO 🗆	Do you have Internet Based Funding? (e.g. Go Fund	Me) Cash Value	\$	Annual Earnings	\$
YES 🗆	NO 🗆	Do you have Stocks, Bonds or Annuities?	Cash Value	\$	Annual Earnings	\$
YES 🗆	NO 🗆	Do you have Money Market or Mutual Funds?	Cash Value	\$	Annual Earnings	\$
YES 🗆	NO 🗆	Do you have IRA, 401K, or Keogh Accounts?	Cash Value	\$	Annual Earnings	\$
YES 🗆	NO □	Do you have Treasury Bills?	Cash Value	\$	Annual Earnings	\$
YES 🗆	NO 🗆	Do you have a Safety Deposit Box? What is held in t	he Box?		Cash Value	\$
YES	NO 🗆	Do you have any Personal Property held as an Inves	stment?*		Cash Value	\$
YES 🗆	NO 🗆	Do you own a Home, Rental Property or other Capita (Market Value less unpaid balance and selling cos			Cash Value	\$
VEC =	NO C	Current Status/Intention: Keeping Selling Notes:				
YES 🗆	NO 📙	Have you received any Lump Sum Amounts? (e.g. in When?	Amount: \$			
YES	NO 🗆	Do you have Whole Life Insurance or Universal Life Insurance policies?	Cash Value	\$	Annual Earnings	\$
YES	NO □	Have you sold, given away or otherwise transferred If yes, list items:	35.7	the last two Date:	(2) years?	
YES 🗆	NO 🗆	Are there minor children in the household that have If yes, please provide:	B 80 9729			l(s), etc.)?
		Type: Value: \$ Type: Value: \$	Where Held: Where Held:		Annual Yield: Annual Yield:	
		Type: Value: \$			Annual Yield:	
		Type: Value: \$	Where Held:		Annual Yield:	
YES 🗆	NO □	Other:				
Total of Ne	et Family	Assets		\$	(Total Value of	f Assets Listed Above)
		eld as an investment may include, but is not limited to, go household furniture, daily-use autos, clothing, assets of		2		ersonal property such
		rovided on this form will be used to determine m	:B	22 (2)		
Applicant/	Tenant Si	gnature Date		Ī	Printed Name	10
Owner/Ow	mer Ager	nt Signature Date		-	Printed Name	

Under penalty of perjury, I certify that the information provided herein is true and accurate to the best of my knowledge. The undersigned further understands that providing false representation herein constitutes fraud. False, misleading or incomplete information may result in the termination of the application or lease agreement.



Student Certification

	TO BE COMPLETED BY ALL APPLICANTS/TENANTS 18 AND OVER		
Applic	ant/Tenant:		
		Yes	No
Have	you, are you or will you be a student this calendar year? (HUD/HOME, LIHTC)		
techni	ent" includes those attending public or private elementary schools, middle or junior high schools, senior high schools, colleges, universical, trade, or mechanical schools, but does not include those attending on-the-job training courses or those pursuing a GED. If you are mark "yes" and the property management company will verify your student status, as well as any exceptions that you class.	not su	re,
	If you answered NO, please skip the following questions and sign below.		
lf you	answered Yes, please complete the following questions:	Yes	No
1.	Are you a full-time student? (Will you or have you attended school for five months or more this calendar year with a full-time status? The months do not need to be consecutive.)		
2.	Are you married? (HUD/HOME, LIHTC)		
3.	Are you a single parent with a child(ren)?		
	If yes:		-
	a. Are you a dependent of someone else? (LIHTC)b. Is your child(ren) a dependent of someone other than a parent? (LIHTC)		
4.	Are you receiving assistance under Title IV of the Social Security Act (e.g.TANF)? (LIHTC)		
5.	Are you enrolled in a government-sponsored job training program (e.g. Job Corp, AmeriCorp)? (LIHTC)		
6.	Were you previously in foster care at any time through the age of 18? (LIHTC)		
The fo	ollowing questions apply only to households applying for/assisted by a HUD or HOME program. If you are not applying for	assist	ted by
	or HOME program, please skip the remaining questions and sign below.		HOSE ICO
7.	Are you disabled?		
	If yes, were you receiving Section 8 assistance as of November 30, 2005?		
8.	Are you over 23 years of age?		
9.	Do you have a dependent child(ren)?		
	If yes, does your child(ren) live with you at least 50% of the time?		
10.	Are you a veteran of the Armed Forces of the United States or currently serving on active duty in the Armed Forces other than training purposes?		
11.	Will you be living with your parents?		
	a. Are your parents receiving or eligible to receive Section 8 assistance?		
	b. Are you claimed as a dependent on your parent's tax return?		
	c. Do you receive financial assistance from your parents?		
12.	Have you established a household separate from parents or legal guardians for at least one year prior to application for occupancy?		
	If no: a. Were you an orphan or a ward of the court through age 18?		
	a. Were you an orphan or a ward of the court through age 18?b. Are you a graduate or professional student?		
13.	Are you receiving any financial aid to pay for your education?		
	/owner agent is responsible for reviewing <u>Student Independence Verification Requirements</u> .		
0:	D. I.		
Signat	ure Date Denote the perjury, I certify that the information provided herein is true and accurate to the best of my knowledge. The undersigned further understands that		

\$ €

representation herein constitutes fraud. False, misleading or incomplete information may result in the termination of the application or lease agreement.

Race and Ethnic Data Reporting Form

Signature

U.S. Department of Housing and Urban Development Office of Housing

OMB Approval No. 2502-0204 (Exp. 06/30/2017)

ame of Property	Project No.	Address of Property		
lame of Owner/Managing A	gent	Type of Assistance or Program Title:		
lame of Head of Household		Name of Household Member		
date (mm/dd/yyyy):				
	Ethnic Categories*	Select One		
Hispanic or Lat	ino			
Not-Hispanic or	r Latino			
	Racial Categories*	Select All that Apply		
American India	n or Alaska Native			
Asian				
Black or Africa	n American			
Native Hawaiia	n or Other Pacific Islander			
White				
Other				

Public reporting burden for this collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This information is required to obtain benefits and voluntary. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Date

This information is authorized by the U.S. Housing Act of 1937 as amended, the Housing and Urban Rural Recovery Act of 1983 and Housing and Community Development Technical Amendments of 1984. This information is needed to be incompliance with OMB-mandated changes to Ethnicity and Race categories for recording the 50059 Data Requirements to HUD. Owners/agents must offer the opportunity to the head and cohead of each household to "self certify' during the application interview or lease signing. In-place tenants must complete the format as part of their next interim or annual re-certification. This process will allow the owner/agent to collect the needed information on all members of the household. Completed documents should be stapled together for each household and placed in the household's file. Parents or guardians are to complete the self-certification for children under the age of 18. Once system development funds are provide and the appropriate system upgrades have been implemented, owners/agents will be required to report the race and ethnicity data electronically to the TRACS (Tenant Rental Assistance Certification System). This information is considered non-sensitive and does no require any special protection.

Instructions for the Race and Ethnic Data Reporting (Form HUD-27061-H)

A. General Instructions:

This form is to be completed by individuals wishing to be served (applicants) and those that are currently served (tenants) in housing assisted by the Department of Housing and Urban Development.

Owner and agents are required to offer the applicant/tenant the option to complete the form. The form is to be completed at initial application or at lease signing. In-place tenants must also be offered the opportunity to complete the form as part of the next interim or annual recertification. Once the form is completed it need not be completed again unless the head of household or household composition changes. There is no penalty for persons who do not complete the form. However, the owner or agent may place a note in the tenant file stating the applicant/tenant refused to complete the form. **Parents or guardians are to complete the form for children under the age of 18.**

The Office of Housing has been given permission to use this form for gathering race and ethnic data in assisted housing programs. Completed documents for the entire household should be stapled together and placed in the household's file.

- 1. The two ethnic categories you should choose from are defined below. You should check one of the two categories.
 - 1. **Hispanic or Latino.** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term "Spanish origin" can be used in addition to "Hispanic" or "Latino."
 - **2. Not Hispanic or Latino.** A person not of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- **2.** The five racial categories to choose from are defined below: You should check as many as apply to you.
 - 1. American Indian or Alaska Native. A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
 - **2. Asian.** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam
 - **3. Black or African American.** A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to "Black" or "African American."
 - **4.** Native Hawaiian or Other Pacific Islander. A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
 - **5. White.** A person having origins in any of the original peoples of Europe, the Middle East or North Africa.

Landlord

U.S. Department of Housing and Urban Development Office of Housing

OMB Approval No. 2502-0204 Exp. 6/30/2017

LEASE ADDENDUM

VIOLENCE AGAINST WOMEN AND JUSTICE DEPARTMENT REAUTHORIZATION ACT OF 2005

	TENANT	LANDLORD	UNIT NO. & ADDRESS			
		Stoney Ridge Homes	Unit:			
	lease addendum adds the following ant and Landlord.	paragraphs to the Lease be	etween the above referenced			
Purj	oose of the Addendum					
	The lease for the above referenced un Violence Against Women and Justice					
Con	flicts with Other Provisions of the	Lease				
	n case of any conflict between the provisions of this Addendum shall		m and other sections of the Lease,			
Terr	n of the Lease Addendum					
	The effective date of this Lease Addernation to be in effect until the Leas		This Lease Addendum shall			
VAV	VA Protections					
	tenancy or occupancy rights of the tenancy rights of the tenancy or occupancy rights or occupanc	he lease or other "good ca e victim of abuse. riminal activity directly re or any guest or other perso ancy, or occupancy rights i	lating to abuse, engaged in by a n under the tenant's control, cause if the tenant or an immediate			
3	member of the tenant's family is the victim or threatened victim of that abuse. 3. The Landlord may request in writing that the victim, or a family member on the victim's behalf, certify that the individual is a victim of abuse and that the Certification of Domestic Violence, Dating Violence or Stalking, Form HUD-91066, or other documentation as noted on the certification form, be completed and submitted within 14 business days, or an agreed upon extension date, to receive protection under the VAWA. Failure to provide the certification or other supporting documentation within the specified timeframe may result in eviction.					
Tena	nnt	Dat	te			

Form **HUD-91067** (9/2008)

Date

U.S. Department of Housing and Urban Development OMB Approval No. 2577-0286 Expires 06/30/2017

Woda Cooper Companies

Notice of Occupancy Rights under the Violence Against Women Act²

To all Tenants and Applicants

The Violence Against Women Act (VAWA) provides protections for victims of domestic violence, dating violence, sexual assault, or stalking. VAWA protections are not only available to women, but are available equally to all individuals regardless of sex, gender identity, or sexual orientation.³ The U.S. Department of Housing and Urban Development (HUD) is the Federal agency that oversees that housing programs as listed in the 4350.3 are in compliance with VAWA. This notice explains your rights under VAWA. A HUD-approved certification form is attached to this notice. You can fill out this form to show that you are or have been a victim of

domestic violence, dating violence, sexual assault, or stalking, and that you wish to use your

Protections for Applicants

rights under VAWA."

If you otherwise qualify for assistance under housing programs as listed in the 4350.3, you cannot be denied admission or denied assistance because you are or have been a victim of domestic violence, dating violence, sexual assault, or stalking.

Protections for Tenants

¹ The notice uses HP for housing provider but the housing provider should insert its name where HP is used. HUD's program-specific regulations identify the individual or entity responsible for providing the notice of occupancy rights.

² Despite the name of this law, VAWA protection is available regardless of sex, gender identity, or sexual orientation.

³ Housing providers cannot discriminate on the basis of any protected characteristic, including race, color, national origin, religion, sex, familial status, disability, or age. HUD-assisted and HUD-insured housing must be made available to all otherwise eligible individuals regardless of actual or perceived sexual orientation, gender identity, or marital status.

If you are receiving assistance under housing programs as listed in the 4350.3, you may not be denied assistance, terminated from participation, or be evicted from your rental housing because you are or have been a victim of domestic violence, dating violence, sexual assault, or stalking. Also, if you or an affiliated individual of yours is or has been the victim of domestic violence, dating violence, sexual assault, or stalking by a member of your household or any guest, you may not be denied rental assistance or occupancy rights under housing programs listed in the 4350.3 solely on the basis of criminal activity directly relating to that domestic violence, dating violence, sexual assault, or stalking.

Affiliated individual means your spouse, parent, brother, sister, or child, or a person to whom you stand in the place of a parent or guardian (for example, the affiliated individual is in your care, custody, or control); or any individual, tenant, or lawful occupant living in your household.

Removing the Abuser or Perpetrator from the Household

Woda Cooper Companies may divide (bifurcate) your lease in order to evict the individual or terminate the assistance of the individual who has engaged in criminal activity (the abuser or perpetrator) directly relating to domestic violence, dating violence, sexual assault, or stalking.

If Woda Cooper Companies chooses to remove the abuser or perpetrator,

Woda Cooper Companies may not take away the rights of eligible tenants to the unit or otherwise punish the remaining tenants. If the evicted abuser or perpetrator was the sole tenant to have established eligibility for assistance under the program, Woda Cooper Companies must allow the tenant who is or has been a victim and other household members to remain in the unit for a period of time, in order to establish eligibility under the program or under another HUD housing program covered by VAWA, or, find alternative housing.

In removing the abuser or perpetrator from the household, <u>Woda Cooper Companies</u>
must follow Federal, State, and local eviction procedures. In order to divide a lease,
Woda Cooper Companies may, but is not required to, ask you for documentation or
certification of the incidences of domestic violence, dating violence, sexual assault, or stalking.

Moving to Another Unit

Upon your request, <u>Woda Cooper Companies</u> may permit you to move to another unit, subject to the availability of other units, and still keep your assistance. In order to approve a request, <u>Woda Cooper Companies</u> may ask you to provide documentation that you are requesting to move because of an incidence of domestic violence, dating violence, sexual assault, or stalking. If the request is a request for emergency transfer, the housing provider may ask you to submit a written request or fill out a form where you certify that you meet the criteria for an emergency transfer under VAWA. The criteria are:

- (1) You are a victim of domestic violence, dating violence, sexual assault, or stalking. If your housing provider does not already have documentation that you are a victim of domestic violence, dating violence, sexual assault, or stalking, your housing provider may ask you for such documentation, as described in the documentation section below.
- (2) You expressly request the emergency transfer. Your housing provider may choose to require that you submit a form, or may accept another written or oral request.
- (3) You reasonably believe you are threatened with imminent harm from further violence if you remain in your current unit. This means you have a reason to fear that if you do not receive a transfer you would suffer violence in the very near future.

OR

You are a victim of sexual assault and the assault occurred on the premises during the 90-calendar-day period before you request a transfer. If you are a victim of sexual assault, then in addition to qualifying for an emergency transfer because you reasonably believe you are threatened with imminent harm from further violence if you remain in your unit, you may qualify for an emergency transfer if the sexual assault occurred on the premises of the property from which you are seeking your transfer, and that assault happened within the 90-calendar-day period before you expressly request the transfer.

Woda Cooper Companies will keep confidential requests for emergency transfer	ers by victims of
domestic violence, dating violence, sexual assault, or stalking, and the location of	any move by
such victims and their families.	
Woda Cooper Companies 's emergency transfer plan provides further information	on on
emergency transfers, and <u>Woda Cooper Companies</u> must make a co	py of its
emergency transfer plan available to you if you ask to see it.	
Documenting You Are or Have Been a Victim of Domestic Violence, Dating V	iolence, Sexual
Assault or Stalking	
Woda Cooper Companies can, but is not required to, ask you to provide docum	entation to
"certify" that you are or have been a victim of domestic violence, dating violence,	sexual assault,
or stalking. Such request from Woda Cooper Companies must be in	writing, and
Woda Cooper Companies must give you at least 14 business days (Saturdays, S	Sundays, and
Federal holidays do not count) from the day you receive the request to provide the	:
documentation. Woda Cooper Companies may, but does not have to	o, extend the
deadline for the submission of documentation upon your request.	Form HUD-5380 (12/2016)

You can provide one of the following to <u>Woda Cooper Companies</u> as documentation. It is your choice which of the following to submit if <u>Woda Cooper Companies</u> asks you to provide documentation that you are or have been a victim of domestic violence, dating violence, sexual assault, or stalking.

- A complete HUD-approved certification form given to you by Woda Cooper Companies
 with this notice, that documents an incident of domestic violence, dating violence, sexual assault, or
 stalking. The form will ask for your name, the date, time, and location of the incident of domestic
 violence, dating violence, sexual assault, or stalking, and a description of the incident. The certification
 form provides for including the name of the abuser or perpetrator if the name of the abuser or
 perpetrator is known and is safe to provide.
- A record of a Federal, State, tribal, territorial, or local law enforcement agency, court, or administrative
 agency that documents the incident of domestic violence, dating violence, sexual assault, or stalking.
 Examples of such records include police reports, protective orders, and restraining orders, among
 others.
- A statement, which you must sign, along with the signature of an employee, agent, or volunteer of a victim service provider, an attorney, a medical professional or a mental health professional (collectively, "professional") from whom you sought assistance in addressing domestic violence, dating violence, sexual assault, or stalking, or the effects of abuse, and with the professional selected by you attesting under penalty of perjury that he or she believes that the incident or incidents of domestic violence, dating violence, sexual assault, or stalking are grounds for protection.
- Any other statement or evidence that Woda Cooper Companies has agreed to accept.

If you fail or refuse to provide one of these documents within the 14 business days,

Woda Cooper Companies does not have to provide you with the protections contained in this notice.

If Woda Cooper Companies	receives conflicting e	evidence that an incident of domestic	
violence, dating violence, sexual assau	ult, or stalking has been co	ommitted (such as certification forms	from
two or more members of a household	each claiming to be a victi	im and naming one or more of the oth	ner
petitioning household members as the	abuser or perpetrator), Wo	oda Cooper Companies	has
the right to request that you provide th	nird-party documentation w	vithin thirty 30 calendar days in order	r to
resolve the conflict. If you fail or refu	use to provide third-party d	documentation where there is conflict	ing
evidence, Woda Cooper Companies	does not have	e to provide you with the protections	
contained in this notice.			
Confidentiality			
Woda Cooper Companies must kee	ep confidential any informa	ation you provide related to the exerc	ise of
your rights under VAWA, including the	he fact that you are exercis	sing your rights under VAWA.	
Woda Cooper Companies must not	allow any individual adm	ninistering assistance or other services	s on
behalf of Woda Cooper Companies	(for example,	employees and contractors) to have a	access
to confidential information unless for	reasons that specifically ca	all for these individuals to have acces	ss to
this information under applicable Fede	eral, State, or local law.		
Woda Cooper Companies must no	ot enter your information	into any shared database or disclos	se your
information to any other entity or	individual. Woda Cooper C	Companies , however	r, may
disclose the information provided if:			
 You give written permission to on a time limited basis. 	o Woda Cooper Companies	to release the inform	mation
Woda Cooper Companies	needs to use the	e information in an eviction or	
termination proceeding, such a	as to evict your abuser or p	perpetrator or terminate your abuser	
or perpetrator from assistance	under this program.		
A law requires Woda Cooper C	Companies	or your landlord to release the infor	mation.

VAWA does not limit Woda Cooper Companies	's duty to honor court orders				
about access to or control of the property. This includes orders	s issued to protect a victim and				
orders dividing property among household members in cases where a family breaks up.					
Reasons a Tenant Eligible for Occupancy Rights under VA	AWA May Be Evicted or				
Assistance May Be Terminated					
You can be evicted and your assistance can be terminated for	serious or repeated lease violations				
that are not related to domestic violence, dating violence, sexu	ual assault, or stalking committed				
against you. However, Woda Cooper Companies	cannot hold tenants who have				
been victims of domestic violence, dating violence, sexual ass	sault, or stalking to a more				

The protections described in this notice might not apply, and you could be evicted and your assistance terminated, if Woda Cooper Companies can demonstrate that not evicting you or terminating your assistance would present a real physical danger that:

demanding set of rules than it applies to tenants who have not been victims of domestic

1) Would occur within an immediate time frame, and

violence, dating violence, sexual assault, or stalking.

2) Could result in death or serious bodily harm to other tenants or those who work on the property.

If <u>Woda Cooper Companies</u> can demonstrate the above, <u>Woda Cooper Companies</u> should only terminate your assistance or evict you if there are no other actions that could be taken to reduce or eliminate the threat.

Other Laws

VAWA does not replace any Federal, State, or local law that provides greater protection for victims of domestic violence, dating violence, sexual assault, or stalking. You may be entitled to

additional housing protections for victims of domestic violence, dating violence, sexual assault, or stalking under other Federal laws, as well as under State and local laws.

Non-Compliance with The Requirements of This Notice

You may report a covered housing provider's violations of these rights and seek additional assistance, if needed, by contacting or filing a complaint with the HUD field office.

For Additional Information

You may view a copy of HUD's final VAWA rule at https://www.federalregister.gov/documents/2016/11/16/2016-25888/violence-against-women-reauthorization-act-of-2013-implementation-in-hud-housing-programs.

Additionally, Woda Cooper Companies must make a copy of HUD's VAWA regulations available to you if you ask to see them.

For questions regarding VAWA, please contact your local HUD office at:

For help regarding an abusive relationship, you may call the National Domestic Violence

Hotline at 1-800-799-7233 or, for persons with hearing impairments, 1-800-787-3224 (TTY).

You may also contact any of the below listed organizations.

For tenants who are or have been victims of stalking seeking help may visit the National Center for Victims of Crime's Stalking Resource Center at https://www.victimsofcrime.org/our-programs/stalking-resource-center.

For help regarding sexual assault, you may contact any of the resources shown below as appropriate.

Victims of stalking seeking help may contact any of the resources shown below as appropriate.

	T	
	800-799-7233	
The National Domestic Violence Hotline	(SAFE)	www.ndvh.org
National Dating Abuse Helpline	866-331-9474	www.loveisrespect.org
	866-USWOMEN	
Americans Overseas Domestic Violence Crisis Center	(879-6636)	www.866uswomen.org
	800-4-A-CHILD	
National Child Abuse Hotline/Childhelp	800-422-4453	www.childhelp.org
	800-656-4673	
National Sexual Assault Hotline	(HOPE)	www.rainn.org
National Center for Victims of Crime	202-437-8700	www.victimsofcrime.org
	888-373-7888	
	Text: HELP to	
National Human Trafficking Resource Center/Polaris Project	BeFree (233733)	www.polarisproject.org
National Resource Center on Domestic Violence	800-537-2238	www.nrcdv.org and www.vawnet.org
Futures Without Violence: The National Health Resource Center on		
Domestic Violence	888-792-2873	www.futureswithoutviolence.org
	312-726-7020	
National Center on Domestic Violence, Trauma & Mental Health	ext. 2011	www.nationalcenterdvtraumamh.org
·	303-839-5510	
Domestic Violence Initiative	877-839-5510	www.dviforwomen.org
Deaf Abused Women's Network (DAWN)	202-559-5366	Hotline@deafdawn.org www.deafdawn.org
Women of Color Network	800-537-2238	www.wocninc.org
INCITE! Women of Color Against Violence		incite.natl@gmail.com www.incite-national.org
Alianza	505-753-3334	www.dvalianza.org
Casa de Esperanza	651-772-1611	www.casadeesperanza.org
Asian and Pacific Islander Institute on Domestic Violence	415-954-9988	www.apiidv.org
Committee Against Anti-Asian Violence (CAAAV)	212-473-6485	www.caaav.org
Manavi	732-435-1414	www.manavi.org
Institute on Domestic Violence in the African American Community	877-643-8222	www.dvinstitute.org
The Black Church and Domestic Violence Institute	770-909-0715	www.bcdvi.org
The Audre Lorde Project		www.alp.org
	206-350-4283	http://www.qrd.org/qrd/www/orgs/avproject/m
LAMBDA GLBT Community Services	178-596-0342	ain.htm
National Coalition of Anti-Violence Programs 1-212-714-1184	206-350-4283	www.ncavp.org
National Gay and Lesbian Task Force	202-393-5177	www.ngltf.org
Northwest Network of Bisexual, Trans, Lesbian & Gay Survivors of		
Abuse	206-568-7777	www.nwnetwork.org
National Clearinghouse on Abuse in Later Life	608-255-0539	www.ncall.us
National Center for Elder Abuse	855-500-3537	https://ncea.acl.gov/
American Bar Association Commission on Domestic Violence	202-662-1000	www.abanet.org/domviol
Battered Women's Justice Project	800-903-0111	www.bwjp.org
Safe Horizon stalking victims' hotline (assessment & referrals provided)	866-689-4357	
		www.victimsofcrime.org/our-programs/stalking-
Stalking Resource Center		resource-center
The National Organization for Victim Assistance	800-879-6682	www.trynova.org
iSafetyNet		http://www.isafetynet.org/
	1	

Attachment: Certification form HUD-5382

CERTIFICATION OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, OR ST

U.S. Department of Housing and Urban Development

OMB Approval No. 2577-0286 Exp. 06/30/2017

SEXUAL ASSAULT, OR STALKING, AND ALTERNATE DOCUMENTATION

Purpose of Form: The Violence Against Women Act ("VAWA") protects applicants, tenants, and program participants in certain HUD programs from being evicted, denied housing assistance, or terminated from housing assistance based on acts of domestic violence, dating violence, sexual assault, or stalking against them. Despite the name of this law, VAWA protection is available to victims of domestic violence, dating violence, sexual assault, and stalking, regardless of sex, gender identity, or sexual orientation.

Use of This Optional Form: If you are seeking VAWA protections from your housing provider, your housing provider may give you a written request that asks you to submit documentation about the incident or incidents of domestic violence, dating violence, sexual assault, or stalking.

In response to this request, you or someone on your behalf may complete this optional form and submit it to your housing provider, or you may submit one of the following types of third-party documentation:

- (1) A document signed by you and an employee, agent, or volunteer of a victim service provider, an attorney, or medical professional, or a mental health professional (collectively, "professional") from whom you have sought assistance relating to domestic violence, dating violence, sexual assault, or stalking, or the effects of abuse. The document must specify, under penalty of perjury, that the professional believes the incident or incidents of domestic violence, dating violence, sexual assault, or stalking occurred and meet the definition of "domestic violence," "dating violence," "sexual assault," or "stalking" in HUD's regulations at 24 CFR 5.2003.
- (2) A record of a Federal, State, tribal, territorial or local law enforcement agency, court, or administrative agency; or
- (3) At the discretion of the housing provider, a statement or other evidence provided by the applicant or tenant.

Submission of Documentation: The time period to submit documentation is 14 business days from the date that you receive a written request from your housing provider asking that you provide documentation of the occurrence of domestic violence, dating violence, sexual assault, or stalking. Your housing provider may, but is not required to, extend the time period to submit the documentation, if you request an extension of the time period. If the requested information is not received within 14 business days of when you received the request for the documentation, or any extension of the date provided by your housing provider, your housing provider does not need to grant you any of the VAWA protections. Distribution or issuance of this form does not serve as a written request for certification.

Confidentiality: All information provided to your housing provider concerning the incident(s) of domestic violence, dating violence, sexual assault, or stalking shall be kept confidential and such details shall not be entered into any shared database. Employees of your housing provider are not to have access to these details unless to grant or deny VAWA protections to you, and such employees may not disclose this information to any other entity or individual, except to the extent that disclosure is: (i) consented to by you in writing in a time-limited release; (ii) required for use in an eviction proceeding or hearing regarding termination of assistance; or (iii) otherwise required by applicable law.

TO BE COMPLETED BY OR ON BEHALF OF THE VICTIM OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING

1. Date the written request is received by victim:			
2. Name of victim:			
3. Your name (if different from victim's):			
4. Name(s) of other family member(s) liste	ed on the lease:		
5. Residence of victim:			
6. Name of the accused perpetrator (if kno	own and can be safely disclosed):		
7. Relationship of the accused perpetrator	to the victim:		
8. Date(s) and times(s) of incident(s) (if known):			
10. Location of incident(s):			
In your own words, briefly describe the incident	t(s):		
and recollection, and that the individual name dating violence, sexual assault, or stalking.	d on this form is true and correct to the best of my knowledge d above in Item 2 is or has been a victim of domestic violence, I acknowledge that submission of false information could he basis for denial of admission, termination of assistance, or		
Signature	Signed on (Date)		

Public Reporting Burden: The public reporting burden for this collection of information is estimated to average 1 hour per response. This includes the time for collecting, reviewing, and reporting the data. The information provided is to be used by the housing provider to request certification that the applicant or tenant is a victim of domestic violence, dating violence, sexual assault, or stalking. The information is subject to the confidentiality requirements of VAWA. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid Office of Management and Budget control number.

VAWA Acknowledgement of Receipt

Property name Unit number Stoney Ridge Homes

Household Name

I/We have received a copy of the following documents:

- 1. HUD-5380: Notice of Occupancy Rights under the Violence Against Women Act
- 2. HUD-5382: Certification of Domestic Violence, Dating Violence, Sexual Assault, or Stalking, and Alternate Documentation

I	I hereby state that everything on this statement is true to the best of my knowledge.			
1.	Applicant/Resident Signature	Printed Name	Date	
2.	Applicant/Resident Signature	Printed Name	Date	
3.	Applicant/Resident Signature	Printed Name	Date	
4.	Applicant/Resident Signature	Printed Name	Date	
5.	Applicant/Resident Signature	Printed Name	Date	
6.	Applicant/Resident Signature	Printed Name	Date	
7.	Applicant/Resident Signature	Printed Name	Date	
8.	Applicant/Resident Signature	Printed Name	Date	
9.	Applicant/Resident Signature	Printed Name	Date	



